

Paradise Harbor ARC Residential Site Modification Request

This form is intended to be completed by an existing PH resident homeowner who is requesting a change to or the addition of a structure (fence, pool, outbuilding, driveway & etc) to their property. All plans for this site alteration must be reviewed and approved by the ARC before any work is allowed to commence. The review can take up to 10 business days and may involve discussions with the ARC for clarification. ARC decision will be sent via resident's email on file.

Resident Name: _____

Lot number: _____ Address: _____

Type of Alteration: _____

Contractor(s) on the project

Company	Address	POC	Phone/email

Costs to requester: ***All assessed fees must be paid before work can begin.***

1. \$50.00 review fee
2. Depending on the requested alteration a \$1000.00 refundable road bond may be assessed if heavy equipment will be used. Resident will be notified if this charge applies after the start of the package review.

The project package submitted to ARC for review should include the following:

1. This form, completed and signed by the resident owner.
2. Complete description of the project:
 - a. Expected start and completion timeline.
 - b. Typed of construction equipment to be used.
 - c. Scaled drawing, supporting graphic images or photos that show the alterations and their placement on the lot with all setbacks lines.
3. A tree removal plan must be included if any trees larger than 6" DBH (Diameter at Breast Height) are to be removed in or near the project area.
4. If space on this form is not sufficient, please add what is needed on a separate sheet and attach that to the project package.

I, _____, resident of Paradise Harbor and owner of the lot mentioned above, agree to the terms of this Site Modification Request and hereby submit my project plan to the ARC for review.

Resident signature: _____ Date: _____

_____ **ARC Decision Block – resident please do not write below this line.** _____

Date: _____

Approve: ☐ Disapprove: ☐ Alterations/Clarifications Required: ☐

ARC Rep Print name: _____ Signature: _____